

From: [Vankeerbergen, Bernadette](#)
To: [Martin, Andrew](#)
Cc: [Roup, Christina](#); [Haddad, Deborah](#); [VanPelt, Susan](#)
Subject: Sociology 5950
Date: Tuesday, April 9, 2019 1:46:00 PM
Attachments: [image001.png](#)

Dear Andrew,

The SBS Panel of the ASC Curriculum Committee recently e-voted on new course Sociology 5950 (to be offered 100% at a distance).

The Panel unanimously approved the course with four contingencies and four recommendations:

- Contingencies:
 - Descriptions of the various assignments should be provided.
 - Specify whether the weekly discussion posts account for class participation.
 - P. 6 describes policies for “quizzes and exams,” yet there are no quizzes or exams included in the course assignment table; this needs to be clarified.
 - P. 7 refers to group projects, but it is unclear whether there actually are any in this course.

- Recommendations:
 - Clarify how the office hours happen. Are there live online sessions during that time, or will the instructors just be available for emailing?
 - P. 2: Mode of delivery: “This course is 100% online. There are no required sessions when you must be logged in to Carmen at a scheduled time.” Might there be a clearer way to state this?
 - P. 2 under attendance: Clarify who students should contact. There are references to “me” here, but there are two instructors of record.
 - Prefer ASC & SLDS approved disability statement included here
<https://ascas.osu.edu/curriculum/asc-syllabus-elements>

I will return the course via curriculum.osu.edu in a minute to enable the Department to address the points above.

If you have any questions about this feedback, do not hesitate to contact Christina Roup, faculty Chair of the SBS Panel (cc'd here), or me.

Best,
Bernadette



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